

TOWN OF FRIENDSHIP ORGANIZATIONAL MINUTES
January 13, 2016
DEPOT STREET MEETING ROOM
7PM

Call to Order by Supervisor Blouvet.

Pledge of Allegiance observed by all.

Motion to Appoint Nellie Hoopes to fill the Vacancy for Councilman's position for the remainder of 2016(period ending December 31, 2016) offered by Donette Shelley, seconded by Russell Hall. Roll Call: James Blouvet-aye, Donette Shelley-aye, Russell Hall-aye, Linda Mascho-aye.

Supervisor James Blouvet appointed Nellie Hoopes as Deputy Supervisor term ending 12/31/2016.

Sworn in as Deputy Supervisor for term ending 12/31/16.

Motion to Appoint the Town Clerk as Registrar of Vital Statistics. Fees go to Town Clerk, payable by voucher.Motion carried.

Motion designating the Olean Times Herald as the Official Newspaper offered by Nellie Hoopes, seconded by Linda Mascho. Motion carried.

Motion to designate the Community Bank, NA as the Official Depository, offered by Donette Shelley, seconded by James Blouvet. Motion carried.

Motion setting the Regular Town Board Meetings for the 3rd Wednesday of the month at 7pm in the Depot Street Meeting Room, offered by Russell Hall, seconded by Nellie Hoopes.

Motion setting the rate of reimbursement for the use of private vehicles on Town Business at .535 cents per miles, with motion requiring all mileage reimbursement /vouchers to be turned in at the end of each month, offered by Donette Shelley, seconded by Russell Hall. Motion carried.

Motion Appointing Patricia Schurr as Records Management Officer(RMO) for the Year 2016, offered by James Blouvet, seconded by Nellie Hoopes. Motion carried.

Motion Designating David Pullen, as the Town Attorney for year 2016 payable on a monthly basis, offered by Nellie Hoopes, seconded by Donette Shelley. Motion carried.

Motion Appointing Tonia Witter as Town Assessor at 9,411.00 per year, payable bi-weekly, offered by Donette Shelley, seconded by James Blouvet. Motion carried.

Motion Appointing Kevin Margerum as Building Inspector/Code Enforcement Officer at 8,324.00 per year, payable bi-weekly, offered Nellie Hoopes, seconded by Russell Hall.

Motion Appointing Mark Voorheis Town Historian for 2016 at an annual expense of 800.00, (400.00 salary/400.00 expenses), offered by Russell Hall, seconded by Donette Shelley. Motion carried.

Motion to: Renew contracts between the Town of Friendship and:

- (1) Crossing guard, Barbara Sands at \$15.95 per day, payable bi-weekly (for 3 month period)
- (2) Court Monitor at \$50.00 per week.
- (3) Jacqueline White at 9.00 per hour, paid monthly for cleaning.

Motion offered by Nellie Hoopes, seconded by Russell Hall. Motion carried.

Motion to Approve the 2015 Justice Audit to be done by Claire Granger, offered by Donette Shelley, seconded by James Blouvet. Motion carried.

Motion to grant \$200.00 to Friendship American Legion for Memorial Services, offered by Nellie Hoopes, seconded by Donette Shelley. Motion carried.

RESOLUTION I-2016

It is hereby Resolved that James B. Blouvet, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of Administration, including transfer of monies within each fund. Transfer of monies between funds will still need to be approved by the Town Board. Offered by Nellie Hoopes, seconded by Russell Hall. Motion carried.

RESOLUTION II-2016

Board of Police Commissioners: All Town Board Members, offered by Russell Hall, seconded by Donette Shelley. Motion Carried.

RESOLUTION III-2016

To Renew the Annual contract between the Town of Friendship and Allegany County for the **Intermunicipal Mutual Aid Agreement**, offered by James Blouvet, seconded by Donette Shelley. Motion carried.

Motion:

To appoint Connie Otto as Dog Control Officer for the year 2016 at an annual salary of \$3,642.00 per year payable bi-weekly with mileage reimbursement paid monthly, offered by Russell Hall, seconded by Donette Shelley. Motion carried.

Motion appoint Michael Bidwell as Highway Superintendent at an annual salary of \$47,000.00 payable bi-weekly, offered by Nellie Hoopes, seconded by James Blouvet. Motion carried.

Motion Setting the salaries of Elected Officials and other personnel as follows:

Supervisor	5,200.00/year payable bi-weekly
Town Clerk/Tax Collector	16,748.00/year payable bi-weekly
Councilman(4)	2,400.00/year payable quarterly
Justices(2)	6,407.00/year payable bi-weekly
Court Clerk(20 hrs./wk)	9.94/hr. payable bi-weekly
part times Court Clerk(3 hrs./wk)	10.93/hr. payable bi-weekly
Officer in Charge	10,200.00/year payable bi-weekly
Part time Police Officers(max 60 hrs/wk)	14.28/hour payable bi-weekly
Bookkeeper(25 hrs./week)	14.76/hour payable bi-weekly
Superintendent of Highways	47,000.00/year payable bi-weekly
Superintendent of Public Works	49,567.00/year payable bi-weekly
Water Bookkeeper	5,906.00/year payable bi-weekly
Sewer Bookkeeper	5,906.00/year payable bi-weekly
Part time refuse Truck drivers	13.13/hour payable bi-weekly
Part time refuse workers	11.36/hour payable bi-weekly
Part time Clerk	12.18 hour

- Noted that the work week and pay schedule for Town Highway Department, Sewer and Water Department workers is set at specified by Union Contract.

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Motion Authorizing Lisa Szucs, Earlette Swift, as the Board of Assessment Review to be recompensed at \$50.00 each, offered by Nellie Hoopes, seconded by Donette Shelley. Motion carried.

Motion to reappoint rank Mitchell Bush to be on the Board of Assessment Review for a 5 year term, expiring 9/30/2020 at \$50.00, offered by James Blouvet, seconded by Nellie Hoopes. Motion carried.

Motion Authorizing Petty Cash:

100.00 to Town Clerk for General Purposes

25.00 to Water Clerk for Change Fund

25.00 to Sewer Clerk for Change Fund

25.00 to Police for Petty Cash Fund

50.00 to Justice Department for Petty Cash Fund

Offered by Donette Shelley, seconded by James Blouvet. Motion carried.

Supervisor James Blouvet appointed the following to Designated Committees:

Audit: Full Board

Highway: Full Board

Water/Sewer/Sidewalks/Storm Drains: Donette Shelley, Nellie Hoopes

Public Safety/Justice Court: Russell Hall, Linda Mascho

Code Enforcement/Bldg Permits: James Blouvet, Russell Hall

Building/Grounds/Parks: Linda Mascho, Donette Shelley

Fire Department & * Ambulance Squad: Russell Hall, Nellie Hoopes

Personnel Contract Negotiations: James Blouvet, Donette Shelley

Refuse: Linda Mascho, Nellie Hoopes

Town Wide Celebrations: Full Board

Police Committee: Full Board

Water Shut-Off Review: Full Board

Note: The Supervisor is a member of all committees. In those cases where more than one person is on a committee, the first name listed shall be the chairman of the committee.

Motion:

That Robert Cummins be appointed Sidewalk District Superintendent of the Town of Friendship at 10,409.00 per year payable bi-weekly.

That Robert Cummins be appointed in charge of Storm Sewers at 991.34 per year payable bi-weekly.

That Robert Cummins be appointed in charge of Buildings at 991.34 per year payable bi-weekly.

That Robert Cummins be appointed in charge of Parks at 991.34 per year payable bi-weekly.

That Robert Cummins be appointed in charge of Refuse at 991.34 per year payable bi-weekly.

Offered by Russell Hall, seconded by Linda Mascho. Motion carried.

FRIENDSHIP WATER DISTRICT

Supervisor James Blouvet appointed Russell Hall Deputy Supervisor of the Water District for 2016.

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Motion that Patricia Schurr be appointed water District Usage Collector at an annual salary of 5,906.00 per year, payable bi-weekly.

Offered by Russell Hall, seconded by James Blouvet. Motion carried.

Motion that Robert Cummins be appointed Water District Superintendent at an annual salary of 10,409.07 per year, payable bi-weekly.

Offered by Nellie Hoopes, seconded by Donette Shelley. Motion carried.

RESOLUTION SW1-2016

It is hereby Resolved that James B. Blouvet, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfers of monies within various water fund accounts. Transfer of monies between accounts will still need to be approved by the Board.

Offered by Nellie Hoopes, seconded by Donette Shelley. Motion carried.

BOND RESOLUTION

The following resolution was offered by James Blouvet who moved its adoption and seconded by Nellie Hoopes, to wit,

BOND RESOLUTION DATED JANUARY 13, 2016 AUTHORIZING THE ISSUANCE OF \$40,000.00 SERIAL BONDS BY THE TOWN OF FRIENDSHIP, ALLEGANY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST OF WATER MAIN REPAIR AT COUNTY ROAD 20, EAST MAIN STREET.

WHEREAS, the Town Board of the Town of Friendship, Allegany County, New York, by resolution duly adopted on December 16, 2015 authorizing the repair of the water main at County Road 20, East Main Street for the use by the Town of Friendship Water and Sewer Department, said repair to be completed at a total price of \$42,699.00, and

WHEREAS, it is now desired to provide for the financing of said water main repair;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The repair of the water main at County Road 20, East Main Street, is hereby authorized at a maximum cost of \$42,699.00.
2. The plan for the financing of said water main repair is by the payment of \$2,699.00 by the Department of Public Works and issuance of \$40,000.00 serial bonds of said Town, pursuant to the Local Finance Law, which bonds are hereby authorized therefore; further details pertaining to said bonds may be prescribed in another resolution or resolutions of this board.
3. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of said notes, is hereby delegated to the Supervisor of said Town, the chief fiscal officer. Said notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.
4. It is hereby determined that the period of the probable usefulness of the aforesaid object or purpose is ten years, pursuant to subdivision 23 of paragraph A of Section 11.00, Article 2 of the Local Finance Law, and the said bonds will mature over a period not in excess of five years.

5. The Faith and credit of said Town of Friendship, Allegany County, New York are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively becomes due and payable.

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6. The bonds hereby authorized are declared to be "exempt bonds" under the provisions of the Internal Revenue Code of 1986 inasmuch as the Town of Friendship will not issue more than \$10,000,000.00 of bonds during the year of issue.
7. The validity of such bonds or notes or any bond anticipation notes issued in anticipation of the sale of such bonds may be contested only if:
 - I. Such obligations are authorized for an object or purpose for which the municipality, school district or district corporation is not authorized to expend money, or
 - II. The provisions of law which should be complied with at the date of the publication of such resolution or summary thereof, or certificate, as the case may be, are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty(20) days after the date of such publication, or
 - III. Such obligations are authorized in violation of the provisions of the constitution.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

James B. Blouvet-	voting	aye
Nellie Hoopes-	voting	aye
Donette Shelley-	voting	aye
Russell Hall-	voting	aye
Linda Mascho-	voting	aye

The Resolution was thereupon declared duly adopted.

FRIENDSHIP SEWER DISTRICT I AND II

James B. Blouvet appointed Linda Mascho Deputy Supervisor of the Sewer District for 2016.

Motion that Patricia Schurr be appointed Sewer Districts Usage Collector at an annual salary of \$5,906.00 per year, payable bi-weekly.

Offered by Russell Hall, seconded by James Blouvet. Motion carried.

Motion that Robert Cummins be appointed Sewer District Superintendent at an annual salary of \$24,783.50 per year, payable bi-weekly.

Offered by Donette Shelley, seconded by Nellie Hoopes. Motion carried.

RESOLUTION SS1-2016

It is hereby Resolved that James B. Blouvet, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfer of monies within various Sewer fund accounts. Transfer of monies between accounts will still need to be approved by the Town Board.

Offered by Nellie Hoopes, seconded by Russell Hall. Motion carried.

Motion to Approve the agreement between the Town of Friendship and Allegany County regarding treatment of leachate.

Offered by Nellie Hoopes, seconded by Russell Hall. Motion carried.

Motion that Frank Shostick be appointed as IT Officer at a maximum of 714.00 per year-payable, as work is needed.

Offered by Nellie Hoopes, seconded by Donette Shelley. Motion carried.

Motion to Adjourn offered by Nellie Hoopes, seconded by Donette Shelley. Motion carried.

adjourned 7:55

Respectfully submitted,

Patricia Schurr
Town Clerk