

FRIENDSHIP TOWN BOARD ORGANIZATIONAL MEETING MINUTES

JANUARY 2, 2026

2PM

Call to Order by Brad Blouvet.

Pledge of Allegiance

Roll call: Supervisor Brad Blouvet-present

Councilperson Carolyn Carney-absent

Councilperson Linda Mascho-present

Councilperson-Dave Norton-present

Councilperson-Ken Burdick-present

Assemblage: Oakley Sortore

Supervisor Blouvet appoints Linda Mascho as Deputy Supervisor.

Supervisor Blouvet appoints Tiffany Benscoter as Bookkeeper.

Motion appointing Patricia Schurr, Town Clerk as Registrar of Vital Statistics. Fees go to Town Clerk, Payable by voucher, offered by Linda Mascho, seconded by Ken Burdick.

Motion Designating the Olean Times Herald as the Official Newspaper, offered by Dave Norton, seconded by Linda Mascho.

Motion designating Community Bank, NA as the Official Depository, offered by Ken Burdick, seconded by Dave Norton.

Motion setting the regular Town Board Meeting for the 3rd Wednesday of the month at 6:00 pm at 29 W. Water St., offered by Linda Mascho, seconded by Ken Burdick.

Motion to approve to advertise for fuel bids to be opened up on Wednesday January 21 at 6:55pm, offered by Dave Norton, seconded by Ken Burdick.

NOTE: The Town Clerk has appointed Tiffany Benscoter as the Deputy Town Clerk/Registrar.

Motion Setting the rate of reimbursement for the use of private vehicles on Town Business at .725 cents per mile, with motion requiring all mileage reimbursement/vouchers to be turned in at the end of each month, offered by Linda Mascho, seconded by Ken Burdick.

Motion appointing Patricia Schurr as Records Management Officer (RMO) for the Year 2026, offered by Ken Burdick, seconded by Linda Mascho.

Motion to approve membership to the Association of Towns for 2026 in the amount of \$1,000.00, offered by Linda Mascho, seconded by Ken Burdick.

Motion Designating Pullen & Buck, as the Town Attorney , payable on a monthly basis, offered by Dave Norton, seconded by Linda Mascho.(\$225.00/hr.)

Motion to appoint Rich Wenslow as Building Inspector/Code Enforcement Officer at 11,900.00 year payable bi-weekly, offered by Ken Burdick, seconded by Linda Mascho.

Motion Appointing Mark Voorheis as Town Historian for 2026 at an annual expense of \$899.00, offered by Linda Mascho, seconded by Dave Norton.

Motion to appoint Timothy Joe Dannheim as per contract approved in October as Assessor payable at \$18,174.00 annually for year 2026, offered by Linda Mascho, seconded by Ken Burdick.

Motion to accept the salary at \$15,455.00 per year, payable bi-weekly for David Szucs for Town Justice, offered by Ken Burdick seconded by Linda Mascho.

Motion to appoint Kristina Carney as Court Clerk for Justice Szucs for the year 2026, offered by Dave Norton, seconded by Linda Mascho.,

Motion to appoint the position of the fair Housing Officer for 2026 as Linda Mascho, offered by Ken Burdick seconded by Dave Norton.

Motion to grant \$500.00 to the Friendship American Legion for Memorial Services, offered by Ken Burdick, seconded by Linda Mascho.

RESOLUTION 1-2026

It is hereby Resolved that James(Brad) Blouvet, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of Administration including transfer of monies within each fund. Transfer of monies between funds will still need to be approve by the Town Board, offered by Linda Mascho, seconded by Dave Norton.

RESOLUTION 2-2026

It is hereby resolved that the Board of Police Commissioners is All Town Board Members, offered by Linda Mascho seconded by Dave Norton.

Motion to appoint Connie Livergood as Dog Control Officer for the year 2026 at an annual salary of \$5,900.00 per year payable bi-weekly with mileage reimbursement paid monthly as well as share of mobile phone payable annually, offered by Linda Mascho, seconded by Ken Burdick.

Motion to approve MTS/BLS ambulance service bill for \$10,300.00 paid annually for the year 2026, offered by Linda Mascho, seconded by Ken Burdick.

Motion approving the salaries of Elected Officials and other personnel as follows:

Supervisor	\$6,022/ year payable quarterly
Town Clerk/Tax Collector	21,224/ year payable bi-weekly
Office Manager	1,818/ year payable bi-weekly
Deputy Town Clerk	21.81/ hr payable bi-weekly (24 hours max)
Councilperson(4)	2,780 ea./year payable quarterly
Court Clerk (max 20hrs wk)	21.01/hr. payable bi-weekly
Officer in Charge	12,240 year/ payable bi-weekly
Part Time Officer on holidays.)	26.01/hr payable bi-weekly(also to be paid time and a half
Officer- Frank Schostick	27.64/hr payable bi-weekly
Bookkeeper(25hrs.wk) hours with time off due to 10 yrs of service)	21.81/hr. payable bi-weekly(also to be paid for 40 vacation
Part time refuse truck drivers	19.96/hr. payable bi-weekly
Part time refuse worker, Brian Lawton	18.39/hr. payable bi-weekly
Part time refuse worker, Kevin Snyder	19.56/hr. payable bi-weekly
ACUC Billing Clerk	1877.00/annually

Motion to approve the above salaries, offered by Linda Mascho, seconded by Dave Norton.

Motion to approve the Longevity Schedule for Part-time Police Officers as suggested by the OIC officer, BJ Howe, offered by Dave Norton, seconded by Linda Mascho.(you have to be here 5 years, work 400 hrs to get the longevity)

Motion setting the Salary of the Highway Superintendent at an annual salary of \$56,821.00 plus \$5,000.00 for the county shared services to maintain the roads, payable bi-weekly as well as \$50.00 reimbursement for Town share mobile phone, offered by Linda Mascho, seconded By Dave Norton.

The Highway Superintendent appoints Todd Wallace as Deputy Hwy Superintendent for 2026

Motion to move Dakota Stuck up to step 2 as of January 1st, offered by Ken Burdick, seconded by Linda Mascho.

Motion appointing Nathan Frutiger and Karl Kruger to be on the Board of Assessment Review to be paid \$ 100.00/ea (one more member is needed) offered by Dave Norton, seconded by Linda Mascho.

Authorization for Petty Cash
100.00 to Town Clerk for general purposes
25.00 to Water Clerk for Change Fund
25.00 to Sewer Clerk for Change Fund
50.00 to Justice Department for Petty Cash Fund
Offered by Linda Mascho, seconded by Ken Burdick.

Supervisor James(Brad) Blouvet pointed the following to Designated Committees:

Audit: Full Board
Highway: Ken Burdick, Linda Mascho
Water/Sewer/Sidewalks/Storm Drains: Ken Burdick, Dave Norton
Public safety/Justice Courts/Fire: Linda Mascho, Dave Norton
Code Enforcement/Bldg. permits: Dave Norton, Carolyn Carney
Buildings/Grounds/Parks: Linda Mascho, Carolyn Carney
Personnel Contract Negotiations: Linda Mascho, Carolyn Carney
Refuse: Linda Mascho, Dave Norton
Water Shut off Review: Full Board

*NOTED: The Supervisor is a member of all committees. In those cases where more than one person is on a committee, the first name listed shall be the chairman of the committee.

Motion to pay \$50.00/monthly towards cell phone to George Ritter, Oakley Sortore, and Patricia Schurr, offered by Ken Burdick, seconded by Dave Norton.

WATER/SEWER

Motion to approve \$63,766.00 and an additional 3,500.00 for ACUC, for the annual salary for Oakley Sortore to be paid bi-weekly and split up between departments:

Sidewalks- 5%
Buildings- 5%
Parks - 5%
Refuse - 5%
Storm Drains- 10%
Water- 35%
Sewer- 35%

Offered by Ken Burdick, seconded by Linda Mascho.

RESOLUTION 3-2026

It is hereby resolved that James(Brad) Blouvet, Supervisor of the Town of Friendship, is hereby designated as having the powers and duties of administration, including transfers of monies within various water fund accounts. Transfer of monies between account will still need to be approved by the Board, offered by Ken /Burdick, seconded by Linda Mascho

James Blouvet appoints Wesley Sortore as Deputy Supervisor of the Water District for 2026.

Motion that Patricia Schurr be appointed Water District usage Collector at an annual salary of \$ 7,621.00 , offered by Linda Mascho, seconded by Ken Burdick.

RESOLUTION 4-2026

It is hereby resolved that James (Brad) Blouvet, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfer of monies within various Sewer fund accounts. Transfer of monies between accounts will still need to be approved by the Town Board, offered by Ken Burdick, seconded by Linda Mascho.

James (Brad)Blouvet appointed Wesley Sortore as Deputy Supervisor of the Sewer Districts for 2026.

Motion to approve that Patricia Schurr be appointed Sewer District Collector at an annual salary of \$7,621.00, offered by Linda Mascho, seconded by Ken Burdick.

Motion to appoint Linda Mascho an Association of Towns Delegate, offered by Ken Burdick, seconded by Dave Norton.

Motion to approve the Friendship Town Historian Report for 2025,(If Report is presented) .(not presented- no motion.

3:15pm Motion to adjourn offered by Linda Mascho, seconded by Ken Burdick.

Respectfully submitted,
Patricia Schurr
Town Clerk